

# Team-Led Troop Checklist



## Step 1:

- Register yourself using the Start a Team-led Troop option
- Complete your criminal background check-check for an email from [theadvocates@sterlingvolunteers.org](mailto:theadvocates@sterlingvolunteers.org)
- Look out for your troop details and welcome email from [girlscouts@girlscoutsrv.org](mailto:girlscouts@girlscoutsrv.org)



## Step 2:

- Register for your new leader orientation training
- Complete your additional new leader courses on [gsLearn](#)
- Complete your Youth Protection Training on [gsLearn](#)
- Review the Welcome to Girl Scouts Guide for New Volunteers

## Step 3:

- Find your troop roster and welcome new families
- Check out the Volunteer Toolkit and Troop Year Plans
- Host your team-led troop Family Meeting to divide up responsibilities, set your meeting schedule and location, and finalize other troop logistics

## Step 4:

- Check your troop roster to make sure that adults in your troop are registered as volunteers
- Get to know your leadership team using our co-leader conversations guide. Good communication is the foundation for building your team, so take some time to learn about each other and share expectations for your troop.
- Update your troop catalog listing
- Open your troop bank account

## Step 5:

- Join the New Leader Rallyhood
- Explore council events your troop can attend
- Connect with your Community volunteers to attend local leader meetings and events